

2021 Vendor Information & Rules

Returning 2019 vendor priority deadline: October 1, 2021

Application deadline without penalty: October 31, 2021

The OHCE Celebration of Crafts at the Grady County Fairgrounds. Entry Fees:

\$60.00 for 1 booth *10'X 10' approximate size (2 Days)

\$110.00 for 2 booths *10'X 20' approximate size (2 Days)

***Approximate booth sizes. Every booth has access to electricity; no charge.**

Confirmation will be returned as applications are accepted either by email or in self-addressed stamped envelope if included with the entry registration. Entry fees will be returned to applicants not accepted.

Submit your application early.

Application deadline—October 31, 2021.

A \$10.00 late fee will be added if accepted after this deadline.

Only cancellations submitted prior to October 31, 2021 will be eligible for refund. **NO EXCEPTIONS.** ***Full payment and a copy of a valid Oklahoma Sales Tax Permit MUST accompany application. *You may now apply and pay online at <http://www.celebrationofcrafts.com>**** Vendors must check in upon arrival to receive booth assignment. Set up times are from 1:00 pm-7:00 pm on Thursday, November 18th, or 7:30 am -9:30 am on Friday, November 19th. Vendor shopping time will be Friday 9:00 am-10:00 am. Vendor check-out is at 4:00 pm Saturday. Breakfast & Lunch Concessions available.

Your signature on the application or electronic submission is evidence that you agree to adhere to the following regulations:

1. **Returning 2019 vendors will be given priority. To reserve your priority space the deadline for your application is October 1, 2021. After October 1, 2021, priority is forfeited.**
2. Application acceptance is subject to the approval of the Show Manager and/or the Grady County Cultural Arts Committee.
3. Refund of booth fees will be strictly enforced as outlined on the application. **A fee of \$30 is charged for returned nonsufficient checks.**
4. As per the Oklahoma Statute 1364.2 of Title 68, all vendors will be responsible for collecting sales tax on items sold and reporting to the Oklahoma Tax Commission. **You MUST provide your Sales Tax Permit Number with your Application AND a copy of your Sales Tax Permit must be displayed in your booth during the show.** Grady County OHCE will have a temporary sales tax number which can be used by vendors who do not currently have one.
5. Vendors are responsible for their booth spaces. Each booth must be designed to fit in the allowed space without infringing on neighboring booths or into common hall areas. **Tables (8 ft.) are available to rent for \$5.00 each. Floor length table covering are encouraged for uniformity and aesthetics.**
6. All exhibits must be in place by 9:30 am on Friday, November 19, 2021 and remain until 4:00 pm on Saturday, November 20, 2021. The building must be vacated by 5:00 pm on Saturday. **If you break down your booth before 4:00 pm on Saturday you will forfeit your deposit and priority place for next year.**
7. Vendors may unload and load at the entrances before the show opens and after the show closes. Please move vehicles after loading and before setting up booths, to allow others to load and unload. Please remember to leave the parking places near the entrances for the customers. **Do not park in fire lanes or block pedestrian traffic on sidewalks.**
8. No homemade or canned food products are allowed. **Grady County OHCE booths have sole rights to all food made and sold and will operate all concessions.**
9. All applicants must submit a general description of items to be displayed for sale within their booths. Every effort will be made to place like items in different areas. Items of a sexually explicit nature including books, caps and t-shirts will not be allowed.

10. Grady County OHCE is not responsible for accidents, damage or theft. By signing the application for the show, the vendor has absolved the Grady County OHCE of all responsibility for fire, theft, and/or damage of any item or of personal injury to yourself and/or anyone working within your booth, or other events beyond their control.
11. **Vendors should bring free standing displays if needed.**
12. Place all domestic waste (trash) in trash receptacles inside the buildings.
Areas of use should be left as found; tables and chairs in place, free of all materials, food and drink containers.
13. **Fairground management restrictions:** Vendors are not permitted to display or sell firearms, ammunition, knives, swords (including ornamental), toy guns, laser devices, fireworks, or any explosive or pyrotechnic type of device. Body paints, glitter, silly string or any adhesive backed stickers cannot be sold or given away. No face painting and tattoos. No raw eggs or hay. Use of background music, live sound, video or special lighting must not interfere with other exhibitors.
Excessive noise will not be tolerated!
Smoking, vaping and alcoholic beverages are prohibited in the building. No pets, confetti, glitter, **burning candles** or **incense** is allowed in booths. No demonstration of aromatic devices is allowed. Any and all marijuana products are prohibited for sale or use on the premises.
15. **There shall be no tape or staples used on the floors, walls, windows, doors or any structures of the building.** No permanent signs or advertisements posted, no painting of structures inside or outside, and no markings (permanent or temporary) on the floors or walls. Hanging or attaching items from ceilings is not allowed.
16. **Vendors are asked to park their vehicles away from the building after unloading to accommodate shopping attendees.**
17. We will have Santa on site for pictures with children & families again this year, if COVID protocols allow. Santa pictures with animals are NOT allowed.

NOTE: Due to the COVID Pandemic, we will take every precaution to ensure the safety of all involved; **including cancelling if necessary.** Masks are not mandated at this time, but due to the current rise in cases they may be by showtime. We are working to space out booths, possibly to include both sides of the building, which may make booth assignments different. Please be patient and considerate of us and all those around you. **HEALTH & SAFETY COME FIRST.... YOU DON'T KNOW WHO IS AT RISK.**